

CONFIDENTIAL

Approved For Release 2003/08/04 : CIA-RDP78-04361A000100030034-8

TO : All Divisions and Staffs, LO 18 August 1954
FROM : Chief, Administrative Staff, LO
SUBJECT: Logistics Regulatory Issuances

1. It is requested that an outline be submitted of all regulatory issuances that should be developed by your Staff or Division in FY 1955 in order to complete the coverage in regulations, notices, and handbooks of logistics policy, informative and procedural material.

2. This outline should include any changes that may be required to published issuances.

3. In addition, all Agency Notices now published which contain permanent policy or procedures should be scheduled for revision in the form of regulations or handbooks.

4. The outline should also list issuances now in process of development or coordination.

5. A suspense date of 26 August 1954 has been established for submission of the outline to the Chief, Management Assistance Branch, Administrative Staff, LO.

6. Please prepare outline in the following format:

No.	Subject	Est. Date of Submission to RCS	Comments (as appropriate)
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*9/1/54
Deadline for SO
ed. to 8 Sept
ref. request 200*

25X1

LO/AS/ECE/mel

Distribution:

2 - C/TR&PS
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